



Clár / Meeting Agenda

21st October 2024 @ 1.30p.m.

Buvinda House, Navan (and online via zoom)

Hybrid Meeting

This meeting is a hybrid meeting, Elected Members may attend in-person or online. These meetings are regulated by the Council’s Standing Orders.

Public Health Guidance

This meeting is being held in line with the *Transitional Protocol – Good Practice Guidance for Continuing to Prevent the Spread of COVID-19*, which outlines advice and best practice guidance to maintain infection prevention and control and other measures for the safe operating of workplaces.


Please note the following:

- Attendance at Buvinda House is open to Elected Members, designated Council officials and members of the press and public;
- The wearing of a face-mask is not required but may be worn.

Meeting attendees are requested to:

- Adhere to public health best practice in relation to cough and sneeze etiquette and hand hygiene and sanitation;
- Adhere to meeting and venue housekeeping arrangements including fire safety arrangements as briefed at the start of the meeting;
- Refrain from bringing food or drink, except bottled water, into the meeting room;
- Adhere to information displayed on signage and to the advice of meeting staff.

Online Attendance – Please Note:

		
Turn on your camera	Ensure your microphone is on mute	Use the ‘Hand Function’ to ask for the floor and for voting



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For Members:

- If you wish to speak you should use the Hand function – you'll be given the floor by the Cathaoirleach.
- This Hand function will also be used for voting, unless a roll call vote is used.

For All Participants:

- All participants must have their camera on during the meeting and you should have your microphone on mute at all times, unless called upon by the Cathaoirleach to speak
- It is the personal responsibility of all participants to ensure that there are no other persons present who are not entitled to be present for this meeting
- Recording of the meeting or any part thereof is not permitted.

1.0 To consider the Chief Executive's Report on the Draft Maynooth & Environs Joint Local Area Plan 2025 – 2031

NB Please ensure mobile phones are switched off during council meeting