



CANDIDATE INFORMATION BOOKLET

Chairperson of Meath Local Community Safety Partnership

Closing date for receipt of Expressions of Interest:
Monday, July 15th, 2024 at 1.00pm

Human Resources Department
Meath County Council

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The Competition

The Position

Meath County Council invites expressions of interest for consideration for appointment as Chairperson of a new Local Community Safety Partnership, to be established in Meath, in line with the Policing, Security and Community Safety Act 2024.

Introduction

Community Safety Policy

The Government has approved a new whole of system approach to community safety, which will be introduced by the Department of Justice. It has developed the new community safety policy based on a key principle identified in the 2018 report by the Commission on the Future of Policing, that policing is not the responsibility of the police alone and involves other agencies of Government such as health and social services. The Community Safety Policy proposes a whole-of-government approach to community safety.

The concept of community safety is about people being safe and feeling safe in their own community. At the heart of this policy is the principle that every community has the right to be and feel safe in order to thrive and flourish. The new community safety vision is to make community safety a whole of Government responsibility and priority, to be delivered through Local Community Safety Partnerships (LCSPs) and supported through a national governance structure. This structure will ensure that communities are empowered to have a strong say in what actions are prioritised by the services operating in their area, and will also have a key oversight role in ensuring those actions are followed through.

Local Community Safety Partnership (LCSP) Pilots

In preparation for the national roll out of the Local Community Safety Partnerships in line with the [Policing, Security and Community Safety Act 2024](#), three Local Community Safety Partnerships have been undergoing pilots over the past two years in Dublin's North Inner City, Waterford City and County and Longford County. The locations of the pilots were chosen based on a number of factors, including population density, crime rates and deprivation. These locations allowed the proposed structure to be trialled in a high population density area, a medium population density area and a low population density area, with a regional distribution. It is now the Government's intention to establish such partnerships nationwide.

Community Safety Objectives and Structures

Local Community Safety Partnerships (LCSPs) will bring all the relevant state services and the community together at local authority level. This will build on the work undertaken through Joint Policing Committees and supplement it by ensuring that all other relevant stakeholders necessary to constitute a more holistic forum for discussion and decisions on community priorities are present.

Local Community Safety Partnerships align with similar approaches in related policy areas such as the Sláintecare Healthy Communities initiative and the existing Local Community Development Committees. Each partnership will have the ability to consider the local landscape as it relates to the services already being provided, and those that are needed. The strategy's statutory framework allows partnerships to bring together, oversee and drive the delivery of this whole of Government community safety approach.

Objectives of the LCSP

The partnership approach understands that every community is different and has different problems and issues; and that responding to those problems and issues requires a range of inputs from across Government, local services, voluntary sector and the community itself.

The response to the issues identified above requires the following elements: community engagement in identifying what the needs of the community are, as well as the commitment and buy-in from State, local and voluntary service providers to work together to address those needs.

Each community, its service providers and other stakeholders will be represented on the Local Community Safety Partnership. Following public consultation, a Local Community Safety Plan will be developed by each LCSP which will reflect priorities identified by the community.

Ultimately, the partnership will work to improve multi-agency collaboration in its area. Service providers will be accountable to the community in fulfilling the agreed actions identified in the Local Community Safety Plan and the community will be better informed about and empowered to participate in community safety activities in the area.

LCSP - Structure

It is intended that membership of the Local Community Safety Partnership will include: residents; community representatives, including representatives of youth, new communities and the voluntary sector; business and education representatives; relevant public services in the area, including HSE, Tusla, AGS, and the local authority; and local councillors. The LCSP will have a maximum of 30 members.

The Chairperson of each partnership will have the power to set up subgroups of the Partnership, whether issue based or area based, ideally for a specified period of time in a targeted manner.

Local Community Safety Partnership – Structure



Partnership Staffing and Support

Each Partnership will be supported by a dedicated Community Safety Coordinator, Grade VII – Administrative Officer and an Administrator at Grade IV Assistant Staff Officer level. Both of these full time positions will be recruited by and sit within the local authority, and will prove a strong support to the leadership of the Chair.

The local Community Safety Partnerships will have strong support from the national level:

- There will be a national **Community Safety Strategy**. This will provide an overarching policy framework and programme of actions, underpinning a whole-of-government approach.
- There will be a designated **Cabinet Committee**, to provide high-level political oversight and accountability to Government.
- Below this, at senior official level, there will be a **National Community Safety Steering Group**. This will provide senior leadership and direction for the implementation of national strategy and for fostering interagency cooperation.
- A National Office for Community Safety will be established. The Director of the National Office will have executive responsibility for delivering the objectives of the national strategy. The National Office will provide training, guidance and other support to the Local Community Safety Partnerships.

Conditions for the Chairperson

Time Requirement

The LCSP will meet at least once per quarter but can meet as often as considered necessary to conduct its work effectively. In addition, partnerships will be required to hold at least one closed meeting per year for all local representations (TDs and Councillors), and a second open public meeting.

Beyond that, individuals considering applying to be Chair should note that there will be additional time required to undertake engagement with stakeholders, the local community and to engage with other partnerships nationwide on best practice matters.

The Chair will work closely with the Local Authority.

Term of appointment

The term of appointment for the Chairperson is three years.

Remuneration

The role of Chairperson is a voluntary position. Travel and subsistence expenses are payable at the standard civil service rates for expenses incurred in travelling to meetings.

Person Specification

Expressions of interest are now being sought from suitably qualified persons with relevant expertise for consideration for appointment as Chairperson of the Local Community Safety Partnership. These persons should be at an appropriately senior level.

Although the LCSP is not a State Board, applicants should be aware of the contents of the [Code of Practice for the Governance of State Bodies](#) which provides a framework for the application of best practice. All members of the LCSP should act on a fully informed basis, in good faith, with due diligence and care, and in the best interests of the Partnership, subject to the objectives set by Government.

In order to qualify for appointment, a person must not have any legal impediment or conflicts of interest likely to interfere with his/her ability to assume the role of Chairperson of the relevant LCSP. Please give careful consideration to the possibility of any potential conflict of interest that may exist and address this in your cover letter. The Assessment Panel may decide, based on the perceived level of conflict, not to forward your name for consideration to the local authority.

Chairperson

The Chairperson is responsible for the leadership of the LCSP and ensuring its effectiveness on all aspects of its role. They will also lead the work of the Local Community Safety Partnership and the Community Safety Coordinator and Administrator.

They should display high standards of integrity and probity and set expectations regarding culture, values, and behaviours for the LCSP and for the tone of discussions at LCSP level.

The learnings from the independent evaluation of the LCSP pilots informs us that the role of the Chairperson, particularly in terms of leadership competence and experience, is central to the Partnership. It is a significant high-level volunteering role, within their own community/county, which will require dedication and time.

In addition, the evaluation emphasises that it is imperative that the Chairperson is experienced and confident to facilitate a large partnership, strategically and relationally, involving stakeholders at all levels in a consistent, effective and impartial manner. The ability of a Chair to act as an independent broker is an essential requirement.

The Chairperson will:

- Provide leadership and strategic direction;
- Focus the LCSP in making informed decisions and solutions tailored to the needs of the specific community which they are working in;
- Develop and implement the Local Community Safety Plan in conjunction with both the community and public services; and
- Act as an advocate for the LCSP and represent the LCSP to the public, media and other stakeholders as appropriate.

Candidates for the role of Chairperson in each local authority area must demonstrate in their application evidence of:

- Proven ability in building consensus and effective communication;
- Proven ability in influencing a wide range of stakeholders;
- An ability to lead strategically in a high-profile environment;
- Demonstrable understanding or the ability to grasp issues relating to community safety;
- The capacity to work in a sensitive area sometimes under the pressure of close public scrutiny;
- Experience of large partnership processes and facilitation skills;
- Ability to act impartially.

Communications

Meath County Council will contact you when necessary at each stage of the process by email. It is strongly recommended that you only submit one email address for all correspondence in relation to your expression of interest.

It is important to note that the email address you provide when making your submission must be one that you can access at all times. The onus is on the applicant to inform the Human Resources Department of any change in email address throughout the selection process. This can be done by emailing recruit@meathcoco.ie. The onus is also on each applicant to ensure that they are in receipt of all communication from Meath County Council. Meath County Council does not accept responsibility for communications not accessed or received by an applicant.

Application Process

To be considered for the position simply submit an expression of interest to recruit@meathcoco.ie.

An expression of interest should include:

- A cover letter expressing interest and outlining suitability and relevant experience for the role;
- A detailed CV.

Completed expressions of interest must be **submitted via email, no later than 1pm Monday the 15th of July 2024.**

Please note that amendments will not be accepted after the closing date.

All further correspondence will be through your confirmed email address supplied in your Expression of Interest.

Selection Process

An Assessment Panel (the 'Panel') will be convened to consider and assess the expressions of interest received which will review and consider the expressions of interest received against the specific appointment criteria for the role.

A short-list of candidates may be created and interviews undertaken, or any other selection or verification method deemed appropriate.

The Panel will then recommend a named candidate to the Minister for Justice for appointment.

Where an appointment is to be made, the successful applicant shall be required to undertake Garda clearance.

Confidentiality

Subject to the provisions of the Freedom of Information Acts 2014, applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process. Certain items of information, not specific to any individual, are extracted from computer records for general statistical purposes.

Terms and Conditions

Your attention is drawn to this important information. By submitting an Expression of Interest you are agreeing to be bound by the terms set out below:

1. Canvassing - Candidates should note that canvassing to enhance their candidature or encouraging others to do so will disqualify them and will result in their exclusion from the selection process.
2. Candidates in the selection process must not:
 - Knowingly or recklessly provide false information
 - Canvass any person, with or without inducements
 - Interfere with or compromise the process in any way.
3. A third party must not impersonate a candidate at any stage of the process. If a person found guilty of such an offence was or is a candidate in the process, then:
 - Where they have not been appointed to a post, they will be disqualified as a candidate
 - Where they have been appointed subsequent to the selection process in question, they shall forfeit that appointment.
4. The admission of a person to the selection process, or invitation to undertake any element of the process is not to be taken as implying that Meath County Council is satisfied that such a person fulfils the essential requirements.