



**Minutes of Indaver Community Liaison Committee held on  
Wednesday 13<sup>th</sup> March, 2024  
Venue: Duleek Civic Office, Duleek, Co Meath  
Time: 4.07 p.m.**

**Chairperson:** Cllr Geraldine Keogan (GK)

**In Attendance:**

Cllr Stephen McKee (SMcK)  
Patrick McKenna, Community Representative (PMcK)  
Gerry Tallon, Community Representative (GT)  
Fergal O'Loughlin, Indaver Ltd Representative (FO'L)  
Fiona Fallon, Meath County Council (FF)  
Angie Mitchell, Meath County Council (AM)

**1. To agree/adopt the minutes of the meeting held on 27<sup>th</sup> October 2023**

The Minutes of the meeting held on 27<sup>th</sup> October 2023, were agreed on the proposal of **GT** and seconded by **PMcK**.

**2. Correspondence**

**FF** confirmed that an invoice for the outturn tonnage for 2023 was submitted by Indaver Ltd for 234,700 @ 1.27 per tonne giving a total fund for the 2023 Scheme of €298,069.

**FO'L** noted that this was the largest fund allocation to date under the scheme.

**3. To receive an update on the 2020/2021 & 2022 Carranstown Grant Schemes**

**AM** gave an update on all outstanding claims under the scheme and advised that there were 21 outstanding claims in total, 2 outstanding claims from the 2020 scheme, 5 outstanding claims from the 2021 Scheme and 14 claims from the 2022 Scheme. The total amount unclaimed at today's date is €236,920. The Committee agreed that funding must be drawn down and fully claimed by 31<sup>st</sup> December 2024 for 2020 & 2021 claims and asked **AM** to write to the applicants informing them of this.

**AM** noted that she had been contacted by a number of the groups in recent days who advised that the submission of their claims was imminent. She agreed to give another update at the next meeting and advised that the above figure of €236,920 should be reduced significantly in the coming weeks.

The Committee discussed the grant for Bellewstown Race Committee under the 2020 Scheme. This grant was to be used for an Amenity Lighting Project at the track but due to spiralling costs relating to that project the Committee asked if they could change the use of this funding. The Committee instructed **AM** to contact the Committee and ask them to consider phasing out the lighting project rather than change the use of the grant and if this was not possible, to submit 3 quotations and an expected completion date by 3<sup>rd</sup> April and the Committee will then decide if a change of use will be granted. The Committee agreed that this funding must be drawn down by 31<sup>st</sup> December, 2024, either way.

**SMCK** joined the meeting at 4.23 p.m.

#### **4. To discuss the applications and agree marking sheets for applications received under the 2023 Carranstown Community Grant Scheme**

**FF** presented a report to the Committee confirming that a total of 39 applications had been received by the closing date. She confirmed that a copy of all applications and sample marking sheet had been sent to each Committee member on 14<sup>th</sup> February for viewing prior to this meeting.

**FF** reminded the Committee how the marks would be allocated and noted that the introduction of a marking scheme had been clearly stated in the advertisement for the 2023 Scheme and that the application form had been amended to include details of the marking scheme. She advised that each application discussed today would be marked on an individual marking sheet and those marking sheets would be circulated to the Laytown/Bettystown District Councillors when finalised.

A discussion ensued and the Committee noted that applications that had been submitted from outside of the benefitting area 'Carranstown District' may be considered depending on the evidence submitted by those applicants demonstrating the significance of their projects to the local community within the 'Carranstown District' and the amount of funding available together with the number and nature of other applications received. The Committee agreed to set a minimum threshold mark that each grant applicant must reach in order to qualify for funding under the scheme and with the total amount of marks available under the marking scheme being 1000, it was agreed that this cut off figure would be 650 (65% is the minimum criteria that must be reached in considering LEADER projects hence the precedence is set) and only those who obtain a minimum of 650 marks, would be considered for funding.

**FF** reminded the Committee that any conflict of interest by a Committee Member in relation to any grant applicant must be declared and that member must abstain from participating in the discussion on that grant application. **FF** also reminded the committee members that each project can only be assessed based on the information provided in the application form.

The Committee agreed to proceed to discuss the applications in sequence and agree the marking sheets for those discussed today and finish at 6 p.m. today.

Conflicts of interest were declared by the following Member who withdrew from discussions relating to the following grant applications:

**PM** in relation to CEPGS/2023/11 (*Duleek & District Meals on Wheels*)

**GK** in relation to CEPGS/2023/13 (*Duleek Revival Programme*) & CEPGS/2023/14 (*The Feel Good Project*) &

**5. To receive an activity report from Indaver Ltd on the Indaver Plant**

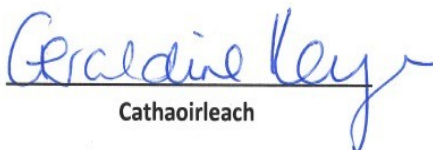
**FO'L** advised that an activity report from Indaver Ltd on the Plant would be given at the next meeting.

**6. AOB and to agree a date for next meeting**

**FF** confirmed that the remaining applications that had not been discussed at today's meeting would be discussed at the next meeting and the funding would also be allocated at that meeting. She added that she intends on presenting the allocations to the Laytown/Bettystown MD Members at their April meeting and if approved, to present allocations to full Council in May and she advised that all applicants will be contacted after this date.

The Committee agreed to hold the next meeting in the Indaver Plant Facility, Carranstown Duleek on Thursday 4<sup>th</sup> April at 10 a.m.

**The meeting concluded at 6.00 p.m.**

Signed:   
Cathaoirleach

Date: 4<sup>th</sup> April, 2024