



## ***Miontuairiscí / Meeting Minutes***

### ***Navan Municipal District***

### ***Ordinary Meeting***

***10:00 a.m., 23<sup>rd</sup> November 2016, Navan Civic Offices***

An Meára, **Councillor Francis Deane**, presided.

**Councillors Present:** Sinéad Burke, Pádraig Fitzsimons, Wayne Forde, Jim Holloway, Joe Reilly, Tommy Reilly.

**Officials in Attendance:**

**Director of Service:** Kevin Stewart

**Meetings Administrator:** Claire King

**Senior Executive Engineer:** Fiona Beers

**Executive Engineer:** Noel Finnegan

**Staff Officer:** Triona Keating

#### **1 Confirmation of Minutes**

##### **1.1 Confirmation of minutes of Ordinary Meeting held on 19<sup>th</sup> October, 2016.**

The Minutes of the Ordinary Meeting held on 19<sup>th</sup> October 2016 were adopted on the proposal of **Councillor Sinéad Burke** and seconded by **Councillor Wayne Forde**.

##### **1.2 Confirmation of minutes of Special Finance Meeting held on 3<sup>rd</sup> November, 2016.**

The Minutes of the Special Finance Meeting held on 3<sup>rd</sup> November 2016 were adopted on the proposal of **Councillor Joe Reilly** and seconded by **Councillor Sinéad Burke**.

##### **1.3 Confirmation of minutes of Special Meeting held on 12<sup>th</sup> October, 2016.**

The Minutes of the Special Meeting held on 12<sup>th</sup> October 2016 were adopted on the proposal of **Councillor Wayne Forde** and seconded by **Councillor Joe Reilly**.



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### **2 Matters arising from the Minutes**

Councillor Joe Reilly referred to the presentation delivered by Stephen O'Connor, SIRO on the broadband initiative for Navan and requested that clarification be sought as to whether the difficulties encountered with regard to approximately 3,000 homes were clustered in one particular area or were in various locations in order to ascertain the nature of the issues being encountered.

### **3 Expressions of Sympathy and Congratulations**

Sympathy was extended to:

- The family of the late Joe Horan, former County Manager, Meath County Council, to whom tributes were paid on his contribution to the Council and to the county;
- Casey O'Riordan, LMF on the recent death of her father.

Congratulations were extended to:

- Simonstown Gaels on winning the Meath Senior Football Championship;
- Local retailers following Navan being named as Retail Excellence Ireland's Friendliest Town.

It was confirmed that a civic reception was to be arranged to acknowledge both wins.

### **4 To receive a presentation on Solstice Arts Centre activities.**

Belinda Quirke, Artistic Director/CEO Solstice Arts Centre attended the meeting and delivered a presentation which covered the background to Solstice Arts Centre, objectives, culture and the arts, activities, artists, productions, collaboration and linkages to Ratoath Municipal District.

Matters raised by Councillors included:

- The important role played by Solstice in children's education and development;



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- Welcomed the participation of schools and the community in events and initiatives;
- The role of arts in economic development;
- The professional approach adopted by Solstice in terms of marketing, productions, etc.;
- The diversity of events taking place in the centre.

The Mayor and Councillors thanked Belinda for attending and for her work in ensuring Solstice was an important asset for the town and county.

### **5 Statutory Business**

#### **5.1 Planning**

5.1.1 To consider taking in charge the following estate and the making of a declaration that the roads within the estate shall be public roads in accordance with Section 11 Roads Act 1993 and the Planning & Development Act 2000-2014.

- Brú Na hAbhainn Estate, Navan, Co. Meath

This was approved on the proposal of **Councillor Wayne Forde** and seconded by **Councillor Sinéad Burke**.

Councillor Sinéad Burke sought clarification as to whether public lighting is one of the services taken in charge and/or can public lighting be taken in charge separately, both of which was confirmed.

Councillor Francis Deane referred to ongoing clamping operations at Aylesbury Lodge, despite the estate having been taken in charge, and reference was also made to the signage regarding clamping. It was agreed to refer this to Transportation as clamping is not authorised on any public road.

#### **5.2 Water Services**



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- 5.2.1 To receive an update on the proposed Meath Watermains Rehabilitation Scheme, Phase 2.

Pat Wickham, Senior Resident Engineer, Water Services delivered a presentation to the meeting on the scheme, which included the background to the scheme, the proposed works and locations, the timeframe and scheduling.

A short discussion followed, with a number of queries raised and responses provided.

### **5.3 Corporate Services**

- 5.3.1 To note Municipal District Allocations submitted by Councillors on behalf of Navan Municipal District.

The list of allocations, circulated in advance, was noted.

### **5.4 Transportation**

- 5.4.1 To receive a Progress Report on works undertaken/planned for Navan Municipal District.

The report had been circulated in advance and matters raised by Councillors included:

- Acknowledged the gate installed at Spicer's Lane and roadworks in various estates in the town.
- The schedule for water cuts – it was confirmed that these were on the programme of works.

- 5.4.2 To receive the Chief Executive's Report in accordance with Part 8 of the Planning & Development Act 2000-2015 and the Planning & Development Regulations 2001-2015 for road improvement and realignment works on the N51 Slane Navan Road (P8/16004).

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Wendy Bagnall, Senior Executive Planner, and Clíodhna Scanlon, Assistant Planner attended the meeting and the process and timeframe that applied was outlined. It was agreed on the proposal of **Councillor Joe Reilly** and seconded by **Councillor Francis Deane** to note the report received.

### 6 Notice of Question

#### 6.1 Submitted by Councillor Pádraig Fitzsimons

“Can we get the trees in Hillview, Navan pruned, as the foliage has become very overgrown, and there are a number of trees marked for cutting - when are these due to be felled?”

**Response:**

*The trees in question have been included as part of the Navan MD Tree Maintenance Programme 2016. Works are due to commence on this programme of works on the 1<sup>st</sup> November 2016. Below is the Arboricultural Consultant’s finding and recommendations for the trees in question. The works will be carried out in accordance with the recommendations.*

*Waterville Crescent / Hillview*

House No.	Tree No.	Species	Comments	Recommendations
Road side Hillview opposite 33-36		Beech	Two beech trees, they have multiple scaffolds and wide canopies, one tree over hangs the road.	Crown raise for clearance of high sided and service vehicles, prune branch stubs back to a branch collar.
Road side Hillview opposite 33-36		Alder	Two alder trees they have a high crown, they have stubs in its lower crown.	Prune stubs back to a branch collar.

The response was noted.

#### 6.2 Submitted by Councillor Joe Reilly



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"Now that works have been completed on the burnt out apartment block in Tailteann Housing Estate, can the Executive inform Navan Municipal District if fire safety checks have been carried out by the Fire Service on the remaining apartment blocks in the estate and if they are safe for residents to live in?"

**Response:**

*Following a fire at apartments in 2013 at the Tailteann Housing Estate, fire safety issues within a specific area of the estate were identified and have been subsequently addressed by the Housing Section prior to re-letting. The Fire Service is not aware of any existing fire safety issues within this estate.*

The response was noted.

### **6.3 Submitted by Councillor Wayne Forde**

"Are there plans by the executive to carry out a safety review and improve safety at the crossing going over the N3 on the Navan to Kells road for pedestrians and cyclists going to and from North Navan to Navan town centre?"

**Response:**

*It is standard practice to complete what is known as an 'LA16 Form' following a fatality due to a road collision. The form is completed jointly by a Garda and a Local Authority Engineer following a visit of the accident scene. The purpose of this form is to record factual information pertaining to such collisions and quickly to establish if there are road factors which may have contributed to the collision and which need to be remedied. When completed, these LA16 forms are then sent to Transport Infrastructure Ireland for analysis.*

The response was noted.

### **6.4 Submitted by Councillor Francis Deane**

"Are there plans to engage in discussions with the retailing community in Navan with regard to the proposed Navan Town Centre Enhancement scheme?"



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### **Response:**

*Meath County Council has already had three meetings with the Chamber of Commerce on 19<sup>th</sup> May 2016, 2<sup>nd</sup> June 2016 and 30<sup>th</sup> August 2016. The proposal now is to meet with the members to present the final drawings and documents for the Part 8 prior to its display. This will provide a further opportunity for the retailing community to comment on the scheme.*

The response was noted.

### **6.5 Submitted by Councillor Sinead Burke**

“Please can the executive clarify why lights are being left on in Buvinda House during night time hours? Is this to facilitate late night works? Will this practise continue once works are complete? Has there been a cost calculated on how much these illuminations are costing?”

### **Response:**

*The lighting systems within the building are currently being commissioned, which is resulting in some lights being left on. However, the Contractor has been asked to turn off the lights that are not being commissioned at present.*

*The costs associated with the use of electricity associated with the building works are carried by the Main Contractor so, in this instance, the financial implications of the lights being left on are passed onto Manley Construction Ltd.*

The response was noted.

## **7 Notice of Motion**

### **7.1 Submitted by Councillor Pdraig Fitzsimons**

“I propose the motion to seek funding to provide lighting along the path in Bohermeen, from the village to the running track so as to allow for the safety of pedestrians.”

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### **Supporting information subject to the motion being proposed, seconded and considered:**

*The Public Lighting Section has received requests in the past for public lighting in this vicinity and had agreed to undertake a survey and report back in due course. An initial appraisal was carried out and this concluded that the estimated cost would be approximately €90,000 plus V.A.T. Given the scale of the costing on this, and the competing demands, such a project does not appear justifiable at the current time.*

The motion was proposed by **Councillor Pádraig Fitzsimons** and seconded by **Councillor Francis Deane**.

The motion was adopted.

### **7.2 Submitted by Councillor Pádraig Fitzsimons**

“I propose the motion that Meath County Council provides a wall of remembrance in St. Finian's Cemetery, Navan to allow for the placement of ashes following cremation. I would ask that this be taken on as policy in all municipal cemeteries throughout the county.”

### **Supporting information subject to the motion being proposed, seconded and considered:**

*In recognising the increasing use of cremation, as well as capacity issues in a number of cemeteries, the Council will give due consideration to the provision of walls of remembrance or Columbarium Walls in Cemeteries under its control and where separate space is made available where family urns can be stored and where family and friends of the deceased can visit.*

*Such consideration on a case by case basis will include demand for this facility, availability of land within cemeteries, whether shallow / vertical plots, costs involved as well as health and safety and security issues.*

The motion was proposed by **Councillor Pádraig Fitzsimons** and seconded by **Councillor Francis Deane**.

The motion was adopted.



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### **7.3 Submitted by Councillor Joe Reilly**

“That Meath County Council assures Navan Municipal District that, in the event of planning permission being granted for large scale housing development in the Clonmagadden area, the construction of a bridge across the Blackwater River be a strategic priority so as to prevent total traffic chaos in the North Navan area.”

**Supporting information subject to the motion being proposed, seconded and considered:**

*It is confirmed that the provision of a second bridge over the Blackwater is a strategic priority for Meath County Council. Funding has been provided in the Capital Budget to facilitate bringing the project through the statutory consent process. A framework panel of suitably qualified consultants is currently being sought by the Transportation Directorate and, when in place, a consultant will be appointed to work on this project.*

The motion was proposed by **Councillor Joe Reilly** and seconded by **Councillor Padraig Fitzsimons**.

A short discussion followed where Councillor Joe Reilly indicated that further detail was needed as to how and when this infrastructure would be delivered. He also requested that the Chief Executive attend a meeting of Navan Municipal District to outline the vision for Navan and the plans for implementing this vision.

The motion was adopted.

### **7.4 Submitted by Councillor Joe Reilly**

*“That Meath County Council recognises the well documented economic, structural and development needs of Navan as the County Town in the forthcoming budget.”*

The motion was proposed by **Councillor Joe Reilly** and seconded by **Councillor Padraig Fitzsimons**.

The motion was adopted.

### **7.5 Submitted by Councillor Wayne Forde**



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"Can I call on the Executive to implement traffic calming measures for traffic users exiting from Bridge Street onto Circular Road for public safety."

**Supporting information subject to the motion being proposed, seconded and considered:**

*The junction at Bridge Street and Circular Road is within the proposed extent of works of the Navan Public Realm Enhancement scheme. The layout of the junction will be re-designed as part of this scheme.*

The motion was proposed by **Councillor Wayne Forde** and seconded by **Councillor Pdraig Fitzsimons**.

The motion was noted.

### **7.6 Submitted by Councillor Wayne Forde**

"Can I call on the executive to construct a footpath from the Old Athboy Road out to St. Finian's Cemetery and, if any extra monies become available, that this footpath will take priority and be considered for inclusion on the Schedule of Municipal District Works for Navan."

**Supporting information subject to the motion being proposed, seconded and considered:**

*It is approximately 1km from the end of the existing footpath at the entrance to Mullaboy Industrial Estate to St. Finian's Graveyard. It mostly falls within an 80kph speed zone, and is in a rural setting. There are 7 properties located on this stretch of road. The construction of a footpath may require the removal of hedgerows and the acquisition of lands.*

*The request for the installation of the footpath will be added to the list of new works requests, from which a programme of works will be drawn up based on the prioritisation of schemes following an engineering screening/evaluation assessment.*

The motion was proposed by **Councillor Wayne Forde** and seconded by **Councillor Jim Holloway**.



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The motion was adopted.

### **7.7 Submitted by Councillor Francis Deane**

“That Navan Municipal District will consent to a Christmas Parking initiative for the 2016 season in the form of one hour free parking for each paid hour, to run from Thursday 8th December until Saturday, 9th January.”

#### **Supporting information subject to the motion being proposed, seconded and considered:**

Meath County Council has no objection to the matter raised in this Notice of Motion.

**Councillor Francis Deane** proposed an amendment as follows and this was seconded by **Councillor Joe Reilly**:

“That Navan Municipal District will consent to a Christmas Parking initiative for the 2016 season in the form of one hour free parking for each paid hour, to run from Thursday 1<sup>st</sup> December until Saturday, 31<sup>st</sup> December.”

The amended motion was adopted.

It was confirmed that, despite recent media reports, there were no plans to introduce paid parking in Navan on Thursday and Friday nights or Sundays. It was also pointed out that most complaints regarding parking related to Sundays. Changes to the parking bye-laws was a reserved function.

### **7.8 Submitted by Councillor Francis Deane**

*“That Navan Municipal District will carry out a traffic management report on the R147 (N3) Abbey Road junction, with regard to pedestrian usage, and consider installing a pedestrian flyover bridge, which I proposed as a motion at the September 2009 Navan Town Council meeting.”*

This was dealt with under Item 7.3 and was noted.

## **8 Correspondence**



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- 8.1 Correspondence received from Carrickmacross – Castleblayney Municipal District re Appointment of Minister for Brexit.

The correspondence was noted.

### **9 Any Other Business**

- 9.1 Noel Finnegan confirmed that this was his last meeting and he thanked the Mayor, Councillors and officials for their support and cooperation during his time with Meath County Council and Navan Municipal District. The Mayor, Councillors and Director of Service paid tribute to Noel and wished him well in his new role.

- 9.2 Councillor Joe Reilly raised the following issues:

9.2.1 Requested an update on the promotion being arranged for this year's Navan Christmas Market campaign – it was agreed to refer this to Corporate Services.

9.2.2 Update on the Navan Public Realm Enhancement Plan – it was confirmed that this would either be on the agenda for the December meeting or that a special meeting would be arranged.

- 9.3 Councillor Sinéad Burke raised the following issue:

9.3.1 The lack of advance notice given to Councillors regarding the consultation meeting held in relation to the proposed works in Athlumney – it was conceded that the event should have been better organised and that a presentation on the proposed Part 8 should be presented to Councillors early in 2017.

9.3.2 Difficulties with regard to receiving acknowledgements and updates relating to housing repairs when issues are logged through Members Reps and Sugar – it was agreed to refer this to Housing.

- 9.4 Councillor Wayne Forde raised the following issues:

9.4.1 The need for a sign on Circular Road indicating the location of the tourist office in Solstice.



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- 9.4.2 The need to tidy up the gap to Beaufort Place at Ferndale.
- 9.4.3 The lack of a Bus Éireann town service last week.
- 9.4.4 Concerns of residents in Woodlawns that trees were not pruned and queried whether the related report indicated that these works should be carried out – it was pointed out that the report did not provide a status of each tree assessed but only indicated the priority works to be carried out.
- 9.4.5 Blessing of the well at Leighsbrook Lane on 26<sup>th</sup> November.
- 9.5 Councillor Pádraig Fitzsimons raised the following issue:
  - 9.5.1 Contacting Irish Water in relation to sewerage issues – it was pointed out that contact information had previously been circulated.
- 9.6 Councillor Jim Holloway raised the following issues:
  - 9.6.1 Concerns of residents that mature trees will be removed at Cois Glaisin estate due to works on the boundary – it was agreed to refer this to Planning.
  - 9.6.2 Welcomed works in Ferndale.
- 9.7 Councillor Francis Deane raised the following issues:
  - 9.7.1 Hedge cutting at Clogherboy and St. Brigid's Villas.
  - 9.7.2 Grading needed at the junction on Proudstown Hill where works are taking place.
  - 9.7.3 Post office box in Johnstown Village.
  - 9.7.4 Overgrown trees in Glenveigh estate.
  - 9.7.5 Gritting needed on the Boyne Road at the Glenveigh turn.



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9.7.6 Public lighting on the Boyne Road to Glenveigh estate.

9.7.7 Unveiling of the 1916 minutes on 13<sup>th</sup> December.

This concluded the business of the meeting.

**Signed:**

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**An Meára**